**Developmental Reading I (REA0007C) Syllabus**

***Spring 2012: January 9-April 27, 2012***

Tuesday/Thursday 11:30 am-12:45 pm-Building 4-204—CRN 26192

Instructor: Carolyn Karraker E-mail: ckarraker@valenciacollege.edu

Office: Building 8-236 Office Phone: 407-582-2819

Office Hours:

Monday: 1:00 PM to 3:00 PM at ckarraker@valenciacollege.edu

Tuesday: 1:00 PM to 3:00 PM

Wednesday: 8:00 AM to 10:00 AM

Thursday: 1:00 PM to 3:00 PM

Friday: 9:00 AM to 11:00 AM online at ckarraker@valenciacollege.edu

**COURSE DESCRIPTION:**

 This course is designed for students who score 0-83 on the P.E.R.T. or an equivalent score on another state approved test. Course content includes:

 • Review and reinforcement of reading comprehension strategies

 • Emphasis on critical reading, thinking, and writing skills

 • Strategies for vocabulary development

 • Introduction/utilization of computer skills for written assignments

 • Effective study skills for college success

**REQUIRED MATERIALS:**

**Textbook:** *Reading for Life, by* Corinne Fennessy (lab access code included)This textbook is a workbook.

 **Lab packet:** Personalized Learning Plan available in bookstore building 5.

 **Supplies:** folder/binder, highlighters, index cards (optional), mini-stapler (optional) 3 hole punch (optional) Pens & Pencils. Free **Planners** to pick up in building 5 (between cafeteria and bookstore) at kiosk.

**COURSE OBJECTIVES:**

 This course has been designed to offer opportunities to improve those reading skills essential to meaningful, effective textbook study. The following course objectives are also CLAST competencies. They are indicated by the numbers in parentheses following each skill.

 **I. Comprehension Improvement:**

 Reading is the process of receiving and assimilating ideas and information from written material. Effective reading includes both literal and critical comprehension of sentences, paragraphs and longer passages. Since literal comprehension is a requirement for critical comprehension, students’ highest priority will be to develop literal comprehension skills. Numbers in parentheses indicate level reading competencies that correspond to objectives.

 **A. Literal Comprehension Skills**

 1. Recognizing main ideas in a given passage (a. l)

 2. Identifying supporting details (a.2)

 3. Determining the meanings of words on the basis of context (a.3)

 **B. Critical Comprehension Skills**

 1. Recognizing the author’s purpose (b.1)

 2. Identifying the author’s overall organizational pattern (b.2)

 3. Distinguishing between statement of fact and statement of opinion (b.3)

 4. Detecting bias (b.4)

 5. Recognizing author’s tone (b.5)

 6. Recognizing explicit and implicit relationships within sentences (b.6)

 7. Recognizing explicit and implicit relationships between sentences (b.7)

 8. Recognizing valid arguments (b.8)

 9. Drawing logical inferences and conclusions (b.9)

 **II. Vocabulary Development**

 A. Using the context to understand the meaning of a new or unfamiliar word (a.3)

 B. Learning and using common word parts to determine the meaning of new words

 C. Recognizing that every word represents a concept and serves as a graphic symbol of that concept

 D. Recognize the connotation of words

**CORE COMPETENCIES:**

Core Competencies: Valencia faculty has defined four interrelated competencies that prepare students to succeed in the world community. In this course, through classroom lecture and discussion, group work and other learning activities, you will further develop your mastery of these core competencies.

**VALUE: make reasoned value judgments and reasonable commitments**

 A. Recognize values as expressed in attitudes, choices and commitments.

 B. Distinguish among personal, ethical, cultural and scientific values.

 C. Employ values and standards of judgment from different disciplines.

 D. Evaluate your own and others’ values from individual, cultural and global perspectives.

 E. Articulate a considered and self-determined set of values with empathy and fair-mindedness, individually and in groups.

**THINK clearly, critically, and creatively. Analyze, synthesize, integrate and evaluate in many domains of human inquiry**

 A. Analyze data, ideas patterns, principles, perspectives

 B. Employ the facts, formulas, procedures of the discipline

 C. Integrate ideas and values from different discipline

 D. Draw well-supported conclusions

 E. Revise conclusions consistent with new observations, interpretation, or reasons with curiosity and consistency, individually and in groups

 **COMMUNICATE with varied audiences using varied means**

 A. Identify your own strengths and need for improvement as communicator

 B. Employ methods of communication appropriate to your audience and purpose

 C. Evaluate the effectiveness of your own and others’ communication by speaking, listening, reading and writing, verbally, non-verbally and visually with honesty and civility in different disciplines and settings.

 **ACT purposefully, reflectively and responsibly**

 A. Apply disciplinary knowledge, skills and values to educational and career goals

 B. Implement effective problem-solving, decision-making, and goal-setting strategies

 C. Act effectively and appropriately in various personal and professional settings

 D. Assess the effectiveness of personal behavior and choices

 E. Respond to changing circumstances with courage and perseverance, individually and in groups in your personal, professional and community life

**COURSE REQUIREMENTS:**

 **This course meets 150 minutes per week with an additional hour designated as an extra practice session meeting online or face-to-face weekly.**  Each student is expected to read and complete all assignments. In addition, all supplemental exercises prescribed by the instructor must be completed successfully and turned in at a specified time. Students are expected to maintain an accurate, up-to-date folder of assignments. Students are also expected to check their Atlas e-mail daily.

**ATTENDANCE:**

**Students are expected to attend all class sessions for which they have registered.** Class attendance and participation are significant factors that promote college success. In the event that you need to miss class, please be aware of the following policies:

**Classes that meet Monday/Wednesday:**

2 Absences (150 minutes) = an excessive absence notice (withdrawal warning) will be sent via Atlas e-mail

3 Absences (225 minutes) = automatic withdrawal from the course

Arriving late to class is unacceptable. You are expected to arrive on time to every class session. **Any tardy of 10 minutes or more will be counted as an absence**.

**Classes that meet Tuesday/Thursday:**

2 Absences (150 minutes) = an excessive absence notice (withdrawal warning) will be sent via Atlas e-mail

3 Absences (225 minutes) = automatic withdrawal from the course

Arriving late to class is unacceptable. You are expected to arrive on time to every class session. **Any tardy of 10 minutes or more will be counted as an absence**.

**MAKE UP AND LATE WORK POLICIES:**

If you arrive to class unprepared, late work will NOT be accepted. “My printer broke” or “My computer was down” or “I did the wrong assignment” are not valid excuses and do not warrant the acceptance of late or missed work.

Late work will only be accepted on the day following an absence. If you are absent, it is your responsibility to check with another student for missed assignments and class work to ensure you are prepared for the next class meeting. This means you must return to class following an absence prepared with both the work that is due that day, and the work that was due the day you were absent. ***“I was absent” is not an excuse for returning to class unprepared. YOU MUST******CHECK ATLAS E-MAIL*** If you know you’re going to be absent, you are welcome to submit an assignment in advance by email to the professor.

**ASSIGNMENTS:**

Class assignments, textbook assignments, assigned Readings, and other homework will be expected at the beginning of the class period.

**TESTING:**

All tests are to be taken during the designated time identified by the instructor. Any exceptions are at the discretion of the instructor. It is the students’ responsibility to contact the instructor concerning a missed test or quiz. If no contact is made within the assigned week of the test, a “0” will automatically be recorded.

**GRADING:**

Grades in REA0007 are based on successful completion of all assignments enumerated in Grade Weight Distribution.

 **Grading Scale:**

 90 – 100 = A

 80 – 89 = B

 70 – 79 = C

 Below 70 = F

***NOTE****:* ***In order to pass Developmental Prep Reading I (REA0007), you must have an overall grade of 70% or higher in the class, AND a 70% or higher in the lab. You must have a 70% or higher in the class in order to sit for the final exam.***

**Grade Weight Distribution:**

|  |  |
| --- | --- |
| **Text Assignments**: Assigned readings, Practice Exercises, Review Tests, Mastery Tests, Combined Skills Mastery Tests, Class Participation, Collaborative Activities, and Other Course Assignments | **40%** |
| **Unit Tests** | **40%** |
| **Lab** (You must complete AND pass lab to pass REA 0007.)Complete all lab assignments online, as assigned by the instructor. (Labs can be done anywhere you have access to the Internet.) Lab assignments must be completed by the due dates announced in class and/or on the message board or Atlas e-mail. | **20%** |
| **Portfolio (Folder/Notebook) –** You will be required to submit a portfolio of all your course work, as well as textbook pages completed during the semester. It is mandatory that you submit this portfolio on final exam day. Failure to submit the portfolio will result in automatic failure of the course regardless of your course grade. | **Pass/Fail** |

**FINAL EXAMINATION:**

All students are required to attend class on final exam day.

“A final exam, which will be administered college-wide, will assess mastery of the course outcomes and the competencies which indicate readiness for college-level work. Students must demonstrate mastery of those skills to successfully complete the course. “

Final Exam Date: Thursday, April 26, 2012 Time: 10:00 AM to 12:30 PM

***Failure to attend class on final exam day (on time) will result in automatic failure of the REA0007 course, regardless of your overall grade.***

**WITHDRAWAL POLICY:**

 Valencia has a withdrawal policy (effective Session 1-97/98) that may affect cost of classes. Through **Tuesday, January 17, 2012** students will be able to drop/withdraw from any class without attempt penalty and receive a refund (They will receive a W). After that date, if students withdraw, it will count as an attempt which will affect the cost of repeat classes. The Florida Legislature passed a bill which states that for the third attempt of a college-level class, the cost will be the same as out of state tuition. The Withdrawal Deadline is **Friday, March 23, 2012** Per Valencia Policy 4-07 (Academic Progress, Course Attendance and Grades, and Withdrawals), a student who withdraws from class before the withdrawal deadline of (**Friday, March 23, 2012***)* will receive a grade of “W.” A student is not permitted to withdraw after the withdrawal deadline. A faculty member MAY withdraw a student up to the beginning of the final exam period for violation of the class attendance policy. A student who is withdrawn by faculty for violation of the class attendance policy will receive a grade of “W.” Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of “F.” For a complete policy and procedure overview on Valencia Policy 4-07 please go to: http://valenciacc.edu/generalcounsel/policydetail.cfm?RecordID=75.

**CLASSES WILL NOT MEET:**

Faculty Work Day January 5-6

College Closed January 16, 2012 Martin Luther King Day

February 10 Learning Day

March 5-11 Spring Break

**STUDENTS WITH DISABILITIES:**

Students requiring special accommodations must provide official documentation from the Office of Students with Disabilities (OSD) and discuss special needs with the professor, preferably in the first week of class.

**STUDENT ETHICS:**

Students are expected to abide by the college’s honesty policy and code of conduct as stated in the catalog. Cheating is NEVER acceptable. Submitting someone else’s work as your own, plagiarism, copying another student’s answers, and giving your answers to other students are all forms of cheating. Any student involved in cheating will receive a “0 for that assignment. Any additional action deemed necessary will be taken at the discretion of the instructor.

**CLASSROOM CONDUCT:**

 The culture of the college classroom requires individual responsibility and accountability for learning and classroom participation. Achievement in the reading process is grounded in a positive attitude and mastery of various reading strategies in order to ensure success. All students are expected to engage in classroom and out-of-class learning activities in order to show proficiency in such skills at the college level. It is therefore necessary and expected that all students will have a positive attitude toward and participate in all classroom activities in a manner that is conducive to the learning process for themselves and others. Your presence, participation, and success in this class will be viewed as a partnership in the learning process. If, for any reason, a student’s classroom conduct interferes with the teaching process or the learning of others, the student will be requested to leave the classroom and an absence for the day will be recorded. Any subsequent disruption will be processed according to Valencia Community College Code of Student Conduct procedures.

***CELL PHONES AND ANY OTHER ELECTRONIC DEVICES MUST BE INACTIVE (TURNED OFF) DURING CLASS TIME. LAPTOPS ARE NOT PERMITTED IN THIS COURSE.***

**CAMPUS INFORMATION:**

To contact one of the following VCC centers via phone, dial 407-582 + the extension.

Instructional Media Center (IMC) Bldg. 4, Room 101, Phone ext. 2337

Learning Resources Center (LRC) Bldg. 4, Room 201 (2nd floor), Phone ext. 2459

Microcomputer Learning Center Bldg. 4, Room 101, Phone ext. 2430

Reading/Writing Center Bldg. 4, Room 120, Phone ext. 2795

Testing Center Bldg. 4, Room 122, Phone ext.2704

**Valencia College** is interested in making sure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling (800) 878-5470. Free face-to-face counseling is also available.

**REA0007 INSTRUCTOR’S AGENDA: SEMESTER SCHEDULE**

Chapter Tests and/or Unit Tests to be announced by instructor and subject to change at the discretion of the instructor. Lab due dates will be announced on a weekly basis at the discretion of the instructor.

**Week 1: January 9th – 13th:** Introduction to class, Diagnostic Pretest, and Chapter 1 The Four-Step Reading Process

**Week 2: January 16th – 20th:** Introduction to myreadinglab.com, Chapter 3 Vocabulary Skills

**Week 3: January 23rd – 27th:** Chapter 3 Vocabulary Skills

**Week 4: January 30th – February 3rd:** Chapter 4 Topics and Stated Main Ideas

**Week 5: February 6th – 10th:** Chapter 4 Topics and Stated Main Ideas

**Week 6: February 13rd – 17th**: Chapter 5 Supporting Details

**Week 7: February 20th – 24th:** Chapter 5 Supporting Details

**Week 8: February 27th – March 2nd:** Chapter 6 Patterns of Organization

**Week 9: March 5th – 9th:** Spring Break, no classes

**Week 10: March 12th – 16th:** Chapter 7 Patterns of Organization – Part 2

**Week 11: March 19th – 23rd:** Chapter 8 Drawing Conclusions

**Week 12: March 26th – March 30th:** Chapter 9 Implied Main Ideas and Central Point

**Week 13: April 2nd – 6th:** Chapter 10 Critical Reading and Thinking

**Week 14: April 9th – 13th**: Chapter 10 Critical Reading and Thinking

**Week 15: April 16h – 20th:** Review for Final Exam

**Week 16: April 23rd – 27th:** Final Exam

**Final exam for this class is Thursday, April 26, 2012 at 10:00 AM**

**DISCLAIMER:**

The instructor reserves to the right to make changes to the syllabus and course outline at any time during the semester. Any changes will be announced in the form of a revised syllabus or verbal announcement in class. If you are absent when important announcements or changes are made, you are still responsible for the information. It is your responsibility to communicate with your instructor, and check the class message board and/or Atlas e-mail, to ensure you don’t miss critical information.

**I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(please print) agree to the terms of this syllabus for the Spring/2012 Term. I understand about absences and late assignments.**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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